



Condensed Purchasing Policy

Original Collection commits itself to follow a green purchasing policy that requires staff to judge all purchasing decisions based on this purchasing Policy:

Reduce: We will firstly question whether a purchase is strictly necessary and if it is, whether the amounts required could be reduced.

Re-use: We will seek to buy re-used items in preference to new items where practical.

Recycle: If new items must be purchased, we commit to purchase from nominated suppliers who are also committed to their corporate responsibility. Where this is not possible we will seek to buy the most eco-friendly option practical, whether buying locally, with zero or low packaging, made from recycled, non-toxic, bio-degradable or organic materials or more energy-efficient.

As far as practically possible:

- We will only buy green renewable electricity
- Use products from sustainable agriculture and industry
- We will only buy recycled paper products

- Consider miles on every purchase
- We will only buy eco-friendly cleaning materials
- Use Locally grown and sourced products
- We will only buy sustainable wood and fish products with FSC (forest stewardship council or MSC (Marine stewardship council) certification
- We will seek to avoid purchase of over-packaged products

Review This Purchasing policy, including the Sustainability policy shall be reviewed annually